

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 19 SEPTEMBER 2011
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

	Page No
1. Apologies for Absence	
2. Declaration of Interest	
<i>At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.</i>	
3. Minutes of the meeting held on 18 July 2011	1 - 4
4. Footpaths and Cycle routes in Rural Areas	5 - 10
5. Making Villages Energy Sustainable	11 - 14
6. Forward Plan	15 - 28
7. Work Programme	29 - 32
8. Date of the next Meeting	

21 November 2011



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: D Over (Chairman), G Nawaz (Vice Chairman), R Dobbs, D Sanders, D Harrington, E Murphy and A Shaheed

Substitutes: Councillors: J Stokes, N Shabbir and N Sandford

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

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**MINUTES OF A MEETING OF THE SCRUTINY COMMISSION FOR RURAL
COMMUNITIES HELD AT THE BOURGES / VIERSEN ROOM, TOWN HALL
ON 18 JULY 2011**

PRESENT: Councillors D Over (Chairman), Cllr G Nawaz (Vice Chairman), Sanders, Harrington, Shaheed and E Murphy

OFFICERS Sara Thompson, Team Manager, Passenger Transport Operations

PRESENT: Diane Baker, Head of Governance
Paulina Ford, Senior Governance Officer
Karen Dunleavy, Governance Officer

1. Apologies for Absence

No apologies for absence were received

2. Declaration of Interest

No declarations of interest were made.

3. Minutes of the Previous Meeting

The minutes of the meeting held on 20 June 2011 were approved as an accurate record.

4. School Transport Pick Up Points

The report informed Members on the school transport arrangements for school children attending rural schools. The Team Manager for Passenger Transport Operations advised that the service provided was a legal obligation and that eligibility of the provision was set out by Children's Services. The location of the bus stops had been decided on historical patterns of passengers over the years and would be identified by poles, signs or shelters. An audit had been conducted of bus stops in Peterborough by the Passenger Transport Contracts and Planning Team with a second audit due, however, due to resources the second audit report would take some time to conduct.

The following comments, observations and questions were raised:

- Members raised a question regarding the number of designated bus stops detailed in the audit and whether the department kept a record of incidents that had occurred at any of the bus stops in rural areas? *The Team Manager of Passenger Transport Operations confirmed that a full risk assessment was carried out at a rural bus stop where an incident had occurred. Risk assessments would take place whenever an incident was reported.*
- Members raised a question regarding parental mileage claims and whether parents could be encouraged to pool cars? *The Team Manager for Passenger Transport Operations advised that a child was eligible under the policy for transport to school parental mileage where it was more cost effective than any alternative transport available. It would be parental choice whether to adopt a pooled car system and this would not be co-ordinated by the Passenger Transport Operations Team. The Mileage rate was set at twenty five point two pence per mile however, following a review it could increase to forty pence.*

Passenger Transport had recently introduced a scheme, which would enable a child and parent to travel by public transport and be issued with a Mega Rider bus pass. The aim was to encourage parents to accompany children using the bus services.

- *Members raised a question regarding access to suitable footpaths for Children travelling to school? Parents were responsible for ensuring children travelled to school safely. The Geographic Information System was used to measure a safe walking route from home to school. If there was a concern raised about pathway access to a particular bus stop the Passenger Transport Team would assess the area on request.*
- *Members raised concerns over the Werrington Bridge road which was notorious for accidents, and whether signage or road markings could be introduced to make drivers aware children would be present in the area at certain times of the day? Members were informed that the stop was not a designated public transport stop. An assessment was carried out at the time of the incident and it was not possible to implement such measures at every rural location when families could move address. The Team Manager for Passenger Transport Operations would speak to the Network Team Manager to determine whether the speed limit for the area could be reviewed.*
- *Members raised a concern that some bus stops located in rural areas had heavy traffic on some roads. Members were advised that bus stops on any route would be revisited by the Passenger Transport Team following the receipt of any concern raised.*
- *Members raised concerns regarding the safety of students travelling to school on motorbikes and cars and that if the bus stops were of a better quality it would be more attractive for students to use. School travel plans try to encourage students to travel by bus. Funding was available through Local Transport Plan three to upgrade bus shelters and Members were invited to send the Team Manager of Passenger Transport Operations suggestions on bus stop locations requiring an upgrade. Passenger Transport Operations had no budget for upgrading bus shelters and would need to refer the details to relevant officers.*
- *Members raised concerns regarding bus lay-bys recently removed from opposite the Toscanini restaurant in Eye and Bainton and asked that consideration was given to review these locations.*

Actions

It was agreed that the Team Manager for Passenger Transportation Operations would undertake the following actions:

- Provide feedback to Members regarding Bainton, where there were incidents of cars undertaking buses; and at the Ashton bus stop.
- Speak with Network Team Manager regarding the request which had been submitted for introducing a bus stop in the village of Newborough on Gunton's road Westside.
- Clarify to Members what a ghost stop was.
- To raise the issues highlighted by Members regarding the pick up points in Eye, and Bainton. The Road Safety team would be contacted to promote Road Safety which would encourage better attitudes to driving in those areas.

- To raise Members' concerns over the Werrington Bridge Road bus stop with the Network Team Manager in order investigate the option of reducing the speed limit to 30 miles an hour.

It was also agreed that:

- The Network Team Manager would review road signs and markings highlighted in rural areas to make improvements for bus stops that do not have designated bus lay-bys.

5. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

Cllr Over has invited Members to suggest any item for the forward plan.

It was agreed to scrutinise the Cambridgeshire Community Services and the provision for adult health care for the elderly in rural areas.

6. Work Programme

Members discussed and considered work programme items for the forthcoming meetings and allocated each topic for inclusion on the agendas as follows:

19 September 2011

In September we will be looking at the Draft Housing Strategy and ask an officer to

- Draft housing strategy – plans for rural areas
- Tree and woodlands strategy – preservation
- Footpaths and Cycle routes in Rural Areas

It was agreed to broaden the terms to unmade bridle ways and footpaths and the improvements.

21 November 2011

- Making villages energy sustainable – looking at solar panel options for rural houses
- Tourism – how this can be improved in rural areas
- Women's Enterprise - Update

9 January 2012

- Brief budget meeting for rural issues
- Visit from Opportunity Peterborough and GrowBorough to update on work being carried out in start up and support of businesses in rural areas
- Presentation from Transport Police – railway crossings

It was agreed that grow borough would be invited to attend a future meeting to provide more information regarding growth in rural areas.

19 March 2012

- Leisure provision in the rural area
- Educational attainment in the rural area – successes compared locally and nationally in primary and secondary schools

It was also requested to include the provision of pre-schools and Children's Centres on the work plan.

ACTION AGREED

To note the latest version of the Forward Plan.

7. Date of the next Meeting

Monday, 19 September 2011.

CHAIRMAN
7.00pm - 7.45pm

SCRUTINY COMMISSION FOR RURAL COMMITTEE	Agenda Item No. 4
19 SEPTEMBER 2011	Public Report

Report of the Executive Director of Operations

Contact Officer(s) Amy Bowles

Contact Details Tel: 452272 email: amy.bowles@peterborough.gov.uk

DISCUSSION ON IMPROVEMENTS TO FOOTPATHS AND CYCLE ROUTES IN THE RURAL AREA OF PETERBOROUGH

1. PURPOSE

- 1.1 To clarify the process leading to the allocation of funds for walking and cycling schemes in rural areas as requested by Scrutiny Commission for Rural Committee.

2. RECOMMENDATIONS

- 2.1 Note the content of the presentation and discuss a way forward.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

3.1 How does the report link to the Sustainable Community Strategy?

Peterborough's Long Term Transport Strategy, Local Transport Plan 3, Transport Asset Management Plan and Rights of Way Improvement Plan are all Peterborough City Council documents that are in place and set out the Council's vision, objectives and strategy for transport improvements.

These documents share common aspirations and contribute to varying degrees towards the Sustainable Community Strategy goals to:

- Create opportunities – tackling inequalities
- Create strong and supportive communities
- Create UK's environment capital
- Deliver substantial and truly sustainable growth

What National Indicators does the report help to achieve?

Improvements to footpaths, rights of way and general accessibility in rural areas can contribute to improvements to the following National Indicators :

- NI47 Total killed and seriously injured
- NI48 Child killed and seriously injured
- NI177 Public transport patronage
- NI175 Access to services
- NI198 Mode share journeys to school
- BVPI 187 Footway condition

4. BACKGROUND

A number of documents outline the way in which decisions regarding potential improvements to footpaths and cycle routes in the rural area of Peterborough can be taken forward by the city council. The purpose of the presentation to the Scrutiny Commission for Rural Committee is to discuss a way forward regarding potential improvements to the infrastructure in rural areas.

4.1 Long Term Transport Strategy and Local Transport Plan 3

The Council adopted Peterborough's LTTS and LTP3 in April 2011.

The LTTS (2011-2026) is the 15 year plan of how transport provision can support the authorities sustainable growth agenda. This strategy was developed by assessing the Peterborough Core Strategy and producing the Integrated Development Programme (IDP).

The LTP3 (2011-2016) is a statutory document that the city council produces every five years. The LTP3 covers the short-term period set out in the LTTS and sets out the authorities transport policy and strategy for Peterborough.

The two documents combine to create an ambitious transport vision for Peterborough that can meet the following goals:

- Tackle climate change
- Support economic growth
- Improve quality of life and promote a health natural environment
- Contribute to better safety, security and health
- Promote equality of opportunity

LTP3 identifies the strategy items by mode, and details the slightly different approaches that are most appropriate for different areas of the city including rural areas.

A capital budget is allocated annually for integrated transport. The schemes delivered each year are identified via a number of means for the capital programme of works (please see Appendix 1)

Transport Asset Management Plan

The Transport Asset Management Plan (TAMP) demonstrates how an effective approach to asset management, can help us to maintain the highway network in a condition to enable the safe passage of the travelling public.

Asset Management is defined as:

“Asset management is a strategic approach that identifies the optimal allocation of resources for the management, operation, preservation and enhancement of the highway infrastructure to meet the needs of current and future customers.”

Asset management is widely recognised as the rational approach that should be used to maintain assets to an agreed performance. The TAMP sets out how this approach should be applied to Peterborough’s transport asset maintenance.

The TAMP covers Asset Inventory, business processes, levels of service, lifecycle planning and financial management & reporting.

Rights of Way Improvement Plan 2006 to 2016

The Countryside and Rights of Way Act 2000 requires all highways authorities in England and Wales to publish a Rights of Way Improvement Plan (ROWIP) for their area. The ROWIP identifies how the Council intends to improve the network for current and future needs of all people.

Rights of Way form a central part of the transport network and include:

- Public footpaths
- Public bridleways
- Byways open to all traffic
- Roads used as public paths (all roads used as public paths in Peterborough have been reclassified as either byways open to all traffic or as bridleways)

Each action identified in the ROWIP contributes to improving access and condition, increasing use, improving safety and improving communication and understanding between land owners and users as to how the Rights of Way network is managed. Peterborough’s ROWIP is a live document that will run to 2016 and is integrated into the third Peterborough Local Transport

Plan (LTP3).

5. KEY ISSUES

5.1 Not Applicable

6. IMPLICATIONS

6.1 Not Applicable

7. CONSULTATION

7.1 Not Applicable

8. NEXT STEPS

8.1 Discussion with Scrutiny Commission for Rural Committee

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

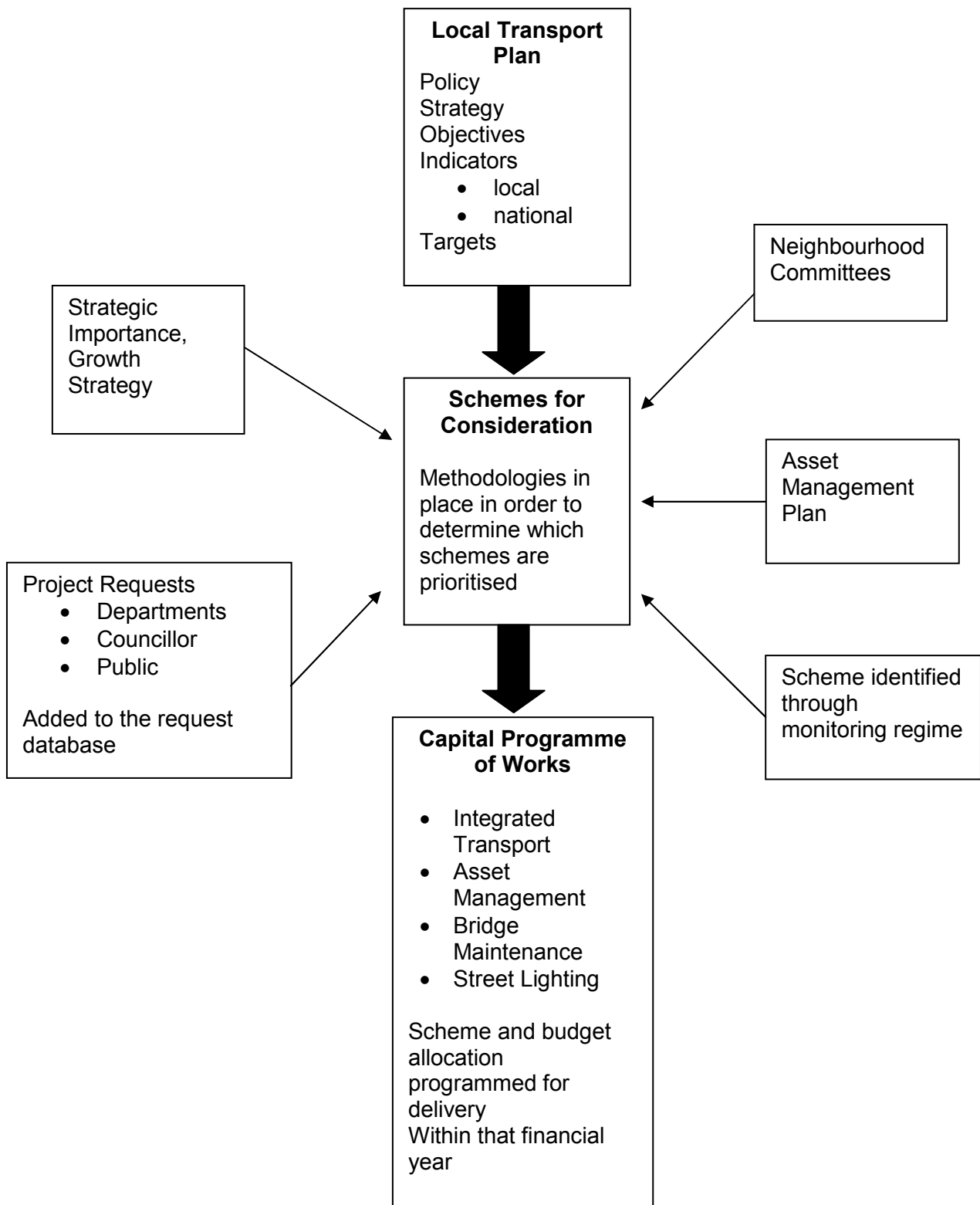
- 9.1
- Long Term Transport Strategy and Local Transport Plan 3
 - Rights of Way Improvement Plan
 - Transport Asset Management Plan

10. APPENDICES

10.1 Appendix 1 Development of the Capital Programme of Works

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Development of the Capital Programme of Works



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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
19 SEPTEMBER 2011	Public Report

Report of the Executive Director of Operations

Contact Officer(s) – Charlotte Palmer, Climate Change Team Manager
Contact Details – 01733 453538

POTENTIAL ENVIRONMENTAL ACTION IN RURAL COMMUNITIES

1. PURPOSE

- 1.1 This report is being presented to provide a snapshot of some activities currently being undertaken across the country, by local groups, aiming to reduce their environmental impact. The aim of this report is to consider how such activities could be delivered locally by Peterborough's rural communities

2. RECOMMENDATIONS

- 2.1 To take note of the information contained within this report, how elements contained within it can be applied or adapted within the context of Peterborough's rural communities.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This aspect of work directly links to our Environment Capital aspirations and A-list programmes within the Single Delivery Plan including:
- Helping people and organisations to live more healthy and sustainable lives and reducing energy consumption;
 - Using our resources more efficiently, effectively and innovatively;

In addition, this work also relates to the previous national indicator 186 – per capita CO₂ emissions for Peterborough. Whilst this indicator no longer exists in its original format the data will still continue to be collated by AEA Technology Group on behalf of the Department for Energy and Climate Change. This provides an indication of our achievements in carbon reduction which currently equates to 7.8 tonnes CO₂ per capita.

4. BACKGROUND

- 4.1 Across the UK there are countless examples of community led action which has seen significant progress in relation to achieving the UK's low carbon aspirations. In November 2010, Greg Barker, Minister of State for Climate Change, said "Community energy is a perfect expression of the transformative power of the Big Society. With the right combination of incentives and freedoms, community groups, businesses and organisation can get together to build a cleaner, greener future. They can generate their own heat and electricity, and their own profits, and as a by-product, help the UK to save energy and help to cut carbon emissions."

Rural villages have proven to be particularly successful in implementing environmental initiatives, particularly where clear geographical boundaries foster community spirit. One such example is Ashton Hayes village in Cheshire. In 2006 they set out their ambition to become a carbon neutral village. Whilst they have not reached their goal, they are well on their way. Successes to date include:

- low carbon classrooms and renewable energy sources at the local primary school;
- community electric vehicle operating on a loan basis;
- calculating their community carbon footprint for the last five years;
- opening a new recreation field, play area and a £250,000 low carbon sports pavilion; and
- completing a feasibility survey for the village to explore the possibilities for generation of energy within the village.

Critical to this success has been the overwhelming level of community engagement, resulting in real buy-in to the scheme. This has not only fostered fantastic community spirit but also has helped the village attract some serious investment from grant and private sector sources. Ashton Hayes has also produced a toolkit to help other villages striving for the same ambition.

A second project is in Reepham, Norfolk where residents have collaborated to set up energy reduction and renewable energy projects across the town. In the process they have reduced their CO₂ emissions by 88 tonnes and created a network of community champions who lead projects and gather more support from residents. The Reepham Green Team is a social group that meets bi-monthly, to chat informally, swap tips and develop plans for putting projects into motion. When the Green Team came together their first task was to give the community a target to focus on. To achieve this a carbon audit was carried out to pinpoint how much energy the town was using and where. The results showed that Reepham's carbon emissions were 48% above the national average and highlighted three main reasons for this; the town has a relatively old housing stock which was badly insulated, high car use due to poor public transport and its rural location, and many homes reliant on oil for heating. The Green Team set about tackling these problem areas and:

- insulated over 200 houses;
- set up a car share club to cut down on car use; and
- started the UK's first trial of waste vegetable oil as fuel for heating homes.

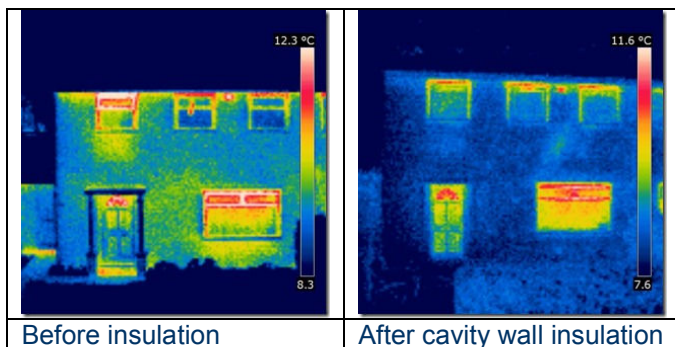
Using their community network, Reepham have recently rolled out projects across 18 community groups, installing renewable energy in schools, community halls, a housing trust and the local train station.

A third project is the national Transitional Towns scheme. This focuses on either towns or streets, using a bottom up approach to community development. Transitional streets use a street by street approach where neighbours are encouraged to work together to tackle energy consumption within each others houses. Transitional Towns are a community project that focuses on specific issues or themes within a community. Local examples that have active transitional groups include Stamford and Oundle. Each group varies in achievements and action but all have the same aim of delivering meaningful changes at a local level. Schemes include village surveying, renewable energy, and community engagement and training.

A slightly different angle, not focussing on energy, is the trend in the UK for villages to go plastic bag free; Modbury in Devon was the first town in Europe to dump plastic bags. All shopkeepers in the village signed up to this initiative including small independent traders as well as the towns Co-op. This store alone could use 500 to 1000 plastic bags in a day, but these days are gone and this principle is now capturing the imagination of many other communities across the UK who are starting to follow suit.

Finally, an example of locally led action within Peterborough is the Ginton and Peakirk Green Group. This is made up of residents who live in both villages who share an environmental interest. The group launched their campaign in 2008 with an environmental fair at the local secondary school. They arranged speakers to discuss the potential of what the communities could achieve and exhibited a range of products, for example insulation, solar PV etc. The two villages will also complete a final round of SAP (Standard Assessment Procedure which rates a homes energy efficiency) surveys during this autumn which will see nearly all the housing stock within the villages with an energy rating. This alone is quite unique and provides a new insight into where local action could be targeted. They have also received training and used the climate

change teams hand held thermal imagery camera over the winter of 2010. In doing so they have taken some interesting images of local housing in order to encourage energy efficiency upgrades and retro fitting. Below is an example of a house of a resident who opted to have cavity wall insulation following sight of the thermal image of his house demonstrating the amount of heat lost through the walls.



During winter 2011/12, the group will continue to use the thermal camera with the aim of mapping heat loss values. They will also work with the climate change team to record heat loss from similar house types to produce literature for wider distribution.

An example of local action, without a dedicated community group, is the Community Energy Challenges. These award winning challenges have been running in Peterborough for nearly two years and have successfully run in communities such as Werrington, Glington and Peakirk. The challenges see up to 70 residents pit themselves against each other in a bid to reduce energy use with prizes awarded for those who saved the most energy. To date the challenges have engaged over 300 households.

5. KEY ISSUES

5.1 Whilst this report provides evidence of successful schemes across the country there are several implications to consider which effect success. These include:

1. In some cases once initiatives are undertaken, difficulty in collecting statistics to provide evidence of achievement is often experienced. For example, energy companies are unable to provide energy consumption on a geographic basis to enable actual analysis of energy reductions.
2. Whole community engagement can be difficult to foster and requires significant effort and resource.
3. Financial backing is difficult to achieve but has proven to be essential in making significant achievement. However, there are funding streams available for community initiatives but these require some degree of expertise alongside actual time to complete. This can be restrictive for small rural communities and unsuccessful applications can often lead to community groups becoming disheartened and losing key support amongst peers.

6. IMPLICATIONS

6.1 There are no implications to this report at this stage.

7. CONSULTATION

7.1 No consultation has taken place at this stage as this report is for information purposes only.

8. NEXT STEPS

8.1 To discuss this report and agree follow up actions. For example, further research, seeking external funding or inviting a representative from a locally led group to present to a future meeting of this Commission.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 The following documents provide more information for consideration:
- <http://www.goingcarbonneutral.co.uk> - Ashton Hayes dedicated website
 - <http://www.peterborough.gov.uk/climatechange> – Click on I am a resident
 - <http://www.transitiontogether.org.uk> - Encouraging action in groups of around 5-10 households
 - <http://www.stamfordtransitiontown.org.uk> - Stamford transition town website
 - <http://www.oundletransition.org.uk> - Oundle town transition town website
 - <http://www.energyshare.com/groups/full-case-studies/reephams-green-team> - Reephams

10. APPENDICES

- 10.1 None.

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
19 SEPTEMBER 2011	Public Report

Report of the Solicitor to the Council

Contact Officer(s) – Paulina Ford, Senior Governance Officer, Scrutiny
Contact Details – 01733 452508, paulina.ford@peterborough.gov.uk

FORWARD PLAN OF KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for further investigation and inclusion within its work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1 to this report. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A new version of the Forward Plan will be issued on 16 September and copies will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 None.

6. APPENDICES

- 6.1 Forward Plan of Key Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 SEPTEMBER 2011 TO 31 DECEMBER 2011**

FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2011 TO 31 DECEMBER 2011

During the period from 1 September 2011 To 31 December 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Street Lighting Policy - KEY/04SEP/11

Consolidation of Property Assets - KEY/05SEP/11

Budget and Medium Term Financial Strategy - KEY/06SEP/11

Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11

SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>September 2011</p>	<p>Cabinet Member for Resources</p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborou gh.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>

<p>Security Framework Contract - lot 2 - KEY/09DEC/10 Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	September 2011	Cabinet Member for Resources	Sustainable Growth	Internal and external stakeholders as appropriate	Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made
<p>Section 75 Agreements with Cambridgeshire Community Services, NHS Peterborough and Cambridge & Peterborough Foundation Trust - KEY/12FEB/11 Approval of s.75 Agreements with Cambridgeshire Community Services for the provision of Adult Social Care; with NHS Peterborough for the provision of Learning Disability Services; and with Cambridge & Peterborough Foundation Trust for the provision of mental health services.</p>	September 2011	Cabinet Member for Adult Social Care	Health Issues	Relevant internal and external Stakeholders	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p>Social Work Practice Pilot - KEY/01APR/11 Agree arrangements for the procurement and provision of Social Work Practice Pilots for children in care.</p>	<p>September 2011</p>	<p>Cabinet Member for Children's Services</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Social work staff; children in care; corporate parenting panel members and Trade Unions</p>	<p>Andrew Brunt Assistant Director - Families and Communities andrew.brunt@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is made.</p>
<p>Orton Longueville School and Stanground College - KEY/13JUN/11 To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Orton Longueville School and Stanground College</p>	<p>September 2011</p>	<p>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors</p>	<p>Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
<p>Energy Services Company - KEY/03JUL/11 To consider potential future developments of energy related products.</p>	<p>September 2011</p>	<p>Cabinet Member for Environment Capital, Cabinet Member for Resources</p>	<p>Environment Capital</p>	<p>Internal and External Stakeholders</p>	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Expansion to Hampton College - KEY/04JUL/11 To approve the forward build of phase 2 of Hampton College.</p>	<p>September 2011</p>	<p>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders</p>	<p>Jonathan Lewis Assistant Director - Resources, Commissioning and Performance jonathan.lewis@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p>Draft Housing Strategy - KEY/04JUN/11 To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p>	<p>September 2011</p>	<p>Cabinet</p>	<p>Strong & Supportive Communities</p>	<p>Internal and External as appropriate</p>	<p>Richard Kay Policy and Strategy Manager richard.kay@peterborough.gov.uk</p>	<p>A public report will be made available from the governance team one week before the decision is made.</p>
<p>Single Equality Scheme - KEY/02SEP/11 To approve the final scheme following consultation</p>	<p>September 2011</p>	<p>Cabinet</p>	<p>Creating Opportunities and Tackling Inequalities.</p>	<p>Public consultation via stakeholders and partnerships.</p>	<p>Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>

<p>Traffic Signals LED Project - award of contract - KEY/03SEP/11 Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p>	September 2011	Cabinet Member for Housing, Neighbourhoods and Planning	Environment Capital	Internal and external stakeholders as appropriate	Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p>Street Lighting Policy - KEY/04SEP/11 To agree the street lighting policy for PCC.</p>	September 2011	Cabinet Member for Housing, Neighbourhoods and Planning	Environment Capital	With internal and external stakeholders as appropriate.	Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p>Consolidation of Property Assets - KEY/05SEP/11 Authority to enter into a lease to streamline Council property requirements</p>	September 2011	Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement	Sustainable Growth	Internal Consultation with relevant members and officers.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p>Budget and Medium Term Financial Strategy - KEY/06SEP/11</p> <p>To confirm the approach to take in delivering the Medium Term Financial Strategy</p>	<p>September 2011</p>	<p>Cabinet</p>	<p>Sustainable Growth</p>	<p>Relevant internal departments and Cabinet</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborou gh.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
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OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Manor Drive Managed Service – Procurement through the Services Competitive Dialogue Process - KEY/01SEP/11</p> <p>To identify the preferred bidder (the Council's partner) for Manor Drive Managed Service.</p>	<p>October 2011</p>	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning, Cabinet Member for Resources</p>	<p>Sustainable Growth</p>	<p>Internal departments, Unions, Staff</p>	<p>Margaret Welton Principal Lawyer (Manor Drive) Tel: 01733 452226 margaret.welton@peterborou gh.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>

NOVEMBER

There are currently no Key Decisions Scheduled for November.

<p>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11 To approve the new for September 2012.</p>	<p>November 2011</p>	<p>Cabinet Member for Education, Skills and University</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and public consultation</p>	<p>Rowena Sampson Transport Officer rowena.sampson@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
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DECEMBER

There are currently no Key Decisions scheduled for December.

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Democratic Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Children's Community Health

OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

Commercial Operations (Resilience, Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Passenger Transport)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion)

Operations Business Support (Finance)

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

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Meeting Date	Item	Progress
<p>20 June 2011</p> <p><i>Draft report 2 June</i> <i>Final report 9 June</i></p>	<p>Planning Policy Update</p> <p>To scrutinise the progress on various planning Policies:</p> <ul style="list-style-type: none"> • Design and Development in Selected Villages Supplementary Planning Document (SPD) – Adoption: • Site Allocations Development Plan Document – Submission and Examination Stage: • Planning Policies Development Plan Document – approaching pre-submission stage <p>Contact Officer: Richard Kay</p>	
	<p>Review of 2010/11 and Future Work Programme</p> <p>To review the work undertaken during 2010/11 and to consider the future work programme of the Committee</p> <p>Contact Officer: Paulina Ford</p>	
<p>18 July 2011</p> <p><i>Draft report 30 June</i> <i>Final report 7 June</i></p>	<p>School Bus Pick Up Points in Rural Locations</p> <p>To scrutinise the location of school bus pick up points in rural locations and make any recommendations.</p> <p>Contact Officer: Sara Thompson</p>	
<p>19 September 2011</p> <p><i>Draft report 31 Aug</i> <i>Final report 8 Sept</i></p>	<p>Making Villages Energy Sustainable</p> <p>To receive a report on how Villages are being made Energy Sustainable and make any recommendations</p> <p>Contact Officer: Charlotte Palmer / Jenna Hiley</p>	

Meeting Date	Item	Progress
	<p>Footpaths and Cycle routes in Rural Areas</p> <p>To scrutinise the current footpaths and cycle routes in rural areas and make any recommendations.</p> <p>Contact Officer: Pete Garnham/Andy Tatt</p>	
<p>21 November 2011</p> <p><i>Draft report 3 Nov</i> <i>Final report 10 Nov</i></p>	<p>Draft Housing Strategy</p> <p>To scrutinise the draft housing strategy and make any recommendations.</p> <p>Contact Officer: Anne Keogh</p> <p>Tourism – How this can be improved for Rural Areas</p> <p>To scrutinise work being done to the enhancement and promotion of the rural environment for tourism activities.</p> <p>Contact Officer: Kevin Tighe/Annette Joyce</p> <p>Peterborough Enterprise Centre – Engagement with Rural Communities</p> <p>To receive a progress report on Peterborough Enterprise Centre and many any necessary recommendations</p> <p>Contact Officer: Annette Joyce</p> <p>Trees and Woodlands Strategy</p> <p>To scrutinise the Trees and Woodlands Strategy and make any recommendations</p> <p>Contact Officer: Darren Sharpe</p>	
<p>5 January 2011 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2012/13 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	

Meeting Date	Item	Progress
9 January 2012 <i>Draft report 19 Dec</i> <i>Final report 28 Dec</i>	Opportunity Peterborough – How are they encouraging start up business in Rural areas Contact Officer: Neil Darwin	
	Brief Budget Meeting – Rural Areas Contact Officer: Steven Pilsworth/John Harrison	
	Presentation from Transport Police – Railway Crossings To invite a Member of the British Transport Police to attend the meeting to discuss work specifically on rail lines and crossings between Spalding to Werrington, Stamford to Werrington and the crossing at Bainton Green Contact Officer: PC Christopher Thompson-Chambers	
19 March 2012 <i>Draft report 1 March</i> <i>Final report 8 March</i>	Leisure Provision in Rural Areas To scrutinise work being done to the enhancement and promotion of the rural environment for leisure activities. Contact Officer: Kevin Tie	
	Educational Attainment in Rural Areas <ul style="list-style-type: none"> • Successes compared locally and nationally • Provision of pre-schools and Children’s Centres Contact Officer: John Richards	

Item to be deferred until later in the year:

Flood Management - Contact Officer: Julia Chatterton - Autumn

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